

**Presenters**

Seth Lattrell, Port Authority Deputy/Planner  
Matthew Littell, Utile  
Will Cohen, Utile  
Elizabeth van der Els, Utile  
Mayor Kimberley Driscoll, Mayor  
Tom Skinner, Durand & Anastas

**Salem Municipal Harbor Plan (MHP)**  
Harbor Plan Public Meeting Kick-off

**Meeting Agenda**

- Mayor's Introduction
  - What is a Harbor Plan Update?
  - Why are we doing this plan?
  - Schedule
  - Staying Involved
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**Mayor Driscoll's Welcome**

Mayor Driscoll reviewed the history of Salem's waterfront and the need to continually update the Harbor Plan. The Mayor highlighted the newly available land associated with the Power Plant and encouraged the public to consider how to improve public access. Mayor Driscoll mentioned that this is an opportunity to think not just about what we want for this year, but what we want for the next generation.

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**Project Team and Attendance**

The City team is led by Seth Lattrell (Port Authority Deputy/Planner) who will be supported by the Mayor, Tom Daniel (Director of Planning and Community Development), and Kathy Winn (Deputy Planning and Community Development Director). The consultant team that was selected through competitive bid includes: Utile (project lead), Durand & Anastas (regulatory strategy), RKG (market analysis), Kleinfelder (resilience advisors), GEI (marine engineering and infrastructure advisors), and Brown Richardson & Rowe (landscape architecture advisors).

The Office of Coastal Zone Management (CZM) in EEA and the Waterways Program in DEP will also be engaged for technical and administrative support. The meeting was well attended by the public with 73 attendees.

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**MHP & DPA Overview**

The client team provided an overview of the purpose of a Municipal Harbor Plan (MHP) update and Designated Port Area (DPA). A MHP is a state-approved document establishing community goals, standards and policies to guide public and private land use along harbors. The plan allows for Chapter 91 standards to be altered to implement a community vision for the waterfront. The plan will rely on input from the public and from the advisory committee and is administered at the state level by the Office of Coastal Zone Management (CZM). The focus of this update is the Industrial Port district within the Salem DPA and the North River district, including Crescent Lot.

DPA's are land and water areas set aside for working port industrial uses that need to use the water to operate. Land and water uses are limited primarily to Water-Dependent Industrial (WDI) activities. In a DPA Master Plan, a municipality may request flexibility for certain use standards, but must balance that flexibility with strategic elements that ensure that DPA interests are still protected.

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**Accomplishments since 2000 and 2009 MHP**

The City reviewed successes from previous Harbor Plans including: Construction of portions of the harborwalk and public park along the South River Basin; Construction of a new wharf and marina at Blaney Street; Operation of a ferry service between Salem and Boston; Upgrades to Winter Island including restoration of Fort Pickering and construction of a perimeter public pathway; and preliminary design of the South River dredging.

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## Schedule And Next Steps

The next public meeting will take place in October to review the market analysis RKG is currently working on. The following public meetings will review the planning recommendations and draft master plan. At each meeting the public will have an opportunity to participate, ask questions, and provide their input.

**Action:** Information for the next public meeting will be posted on the project website.

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## Question and Answer

After the presentation, attendees were welcomed to ask questions through the “question and answer” feature on zoom, by calling in, or by using the raised hand feature. The questions and responses are outlined in a separate document posted on the website.

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## Next Steps Recap

- Upload presentation and previous plans on the website (<https://harborplan.salem.com/>)
  - The date for the next public meeting will be posted on the website.
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This memorandum represents our understanding of the events which transpired and the actions which were taken. If they do not conform to a recipient's understanding, prompt written notice must be communicated to the writer. If no corrections or objections are made, this memorandum will be relied upon as a factual interpretation of this meeting.